

Naval Air Station Whidbey Island
Restoration Advisory Board (RAB) Meeting
Tuesday September 30, 2025
5 – 7 p.m.

Virtual Meeting Instructions and Guidelines

How to Join a Microsoft Teams Meeting on the Web

Select [Join the meeting now](#) to open the MS Teams site in your web browser.

Meeting ID: 295 473 275 514 4

Passcode: vQ7nW9wL

Dial in by phone

[+1 469-214-8538](#)

Phone conference ID: 381 021 802#

1. Select [Join the meeting now](#)
2. You will see two choices: Download the App or Join on the Web. Click *Join on the Web or Join as a guest*.
3. Type in your name (first and last).
4. Allow audio. Virtual participants will not have camera access.
5. Click on *Join Now*. You'll go to a lobby. The meeting organizer will admit you at 5 p.m. Please be patient.

Note: If you have trouble joining the meeting on the web, please use the dial-in phone number and conference ID to join the meeting audio.

If you would like to confirm you can log-in, you can set up a test meeting at least 24 hours prior to the RAB with Lisa.David@jacobs.com.

Virtual Meeting Courtesy and Etiquette

During the Meeting

- Sit in a location with minimal noise and distractions. Turn off your camera and other programs to preserve bandwidth.
- Keep your audio on mute unless you are speaking.

Questions and Comments

- To ask a question or provide comment, raise your hand virtually and take yourself off mute.
- If you are on the phone:
 - Press *5 to be called on to speak.
 - Press *6 to unmute. Meeting organizers cannot unmute you.
- Please speak clearly and state your name each time you speak.
- You may also use the chat for questions and comments.

If you have any connection issues, please call or text Lisa David at (714) 473-4125.