



**ANDERSEN AFB  
GUAM**

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**ADMINISTRATIVE RECORD  
COVER SHEET**

AR File Number 215

ANDERSEN AIR FORCE BASE  
RESTORATION ADVISORY BOARD (RAB)

MINUTES OF MEETING - 24 MARCH 1995

MEMBERS PRESENT: Col R. Saunders, Jr. - Installation co-chair  
 Senator J. Brown - Community co-chair  
 J. Poland - Remedial Program Manager  
 F. Castro - RAB member  
 Mayor N. Blas - RAB member  
 Victor Wuerch - GEPA RAB member  
 Rieann Limtiaco - RAB member  
 Mayor E. Artero - RAB member  
 J. Jenson - RAB member  
 M. Carey - RAB member  
 J. Iglesias - RAB member  
 D. Cruz - RAB member  
 C. Taitano - RAB member  
 J. Duwel - RAB member  
 J. Flores - RAB member

MEMBERS ABSENT:

*M. Cruz - Absent*  
 Senator M. Charfauros  
 H. Cruz  
 M. Gawel  
 N. Rodriguez  
 M. Stacy  
 V. Blaz  
 H. Levine (U.S. EPA)

PUBLIC ATTENDEES:

M. Pankove - AAFB Legal Office  
 Capt S. Walter - AAFB Bio Environmental  
 R. Tsutsui - AAFB Environmental Flight  
 F. Leon Guerrero - AAFB Environmental Flight  
 M. Miclat - AAFB Environmental Flight  
 G. Ikehara - AAFB Environmental Flight  
 S. Terraciano - USGS  
 J. Gleason - PWC Guam Code 930

The meeting started at 6:05 p.m.

Col R. Saunders, Jr., began the meeting by asking each RAB member to review the RAB meeting minutes for February 15, 1995 for necessary additions, deletions or suggestions. Members were also asked to peruse the Mission Statement which was provided in advance to them via mail.

Col R. Saunders, Jr., later continued the discussion and alluded to the previous meeting when questions were raised by Mr. T. Artero about land issues and the impact of the IRP sites to human health and environment. Col R. Saunders, Jr., explained that these issues were addressed by base legal representative, Capt A. Turner, in an informal discussion with Mr. T. Artero after the meeting.

### REVIEW OF MEETING MINUTES

Mr. F. Castro asked J. Poland to clarify Item 5 of page 3 in the meeting minutes with the heading - "Risk Prioritization." Mr. F. Castro says the paragraph implies that RAB members will have the opportunity to prioritize sites.

Ms. J. Poland responded that DOD and U.S. EPA entities wanted to establish the RAB as a medium for input for individuals in the community who feel that specific sites may require a higher priority than what was original assigned to them. Ms. J. Poland mentioned that a manual is currently in the works to increase each RAB member's understanding of what is involved in the Risk Prioritization procedure. Ms. J. Poland says the RAB will have input into the prioritization process.

Mr. F. Castro wished to clarify whether the RAB's function is to review existing prioritization of IRP sites or do the actual prioritization themselves.

J. Poland responded that the RAB's input will be considered in the prioritization process.

Col R. Saunders, Jr, added that the difference between the former Technical Review Committee and the RAB is that the RAB provides for two-way communication with the cross-section of the community that's represented. Col R. Saunders stated that some individuals in the community may think groundwater is a priority while others may feel the quick return of excess land is more important. Input from the RAB could mean a re-prioritization of the IRP sites, he explained.

Mr. F. Castro requested that the role of the RAB in terms of Risk Prioritization be amended in the meeting minutes. A motion was made to adopt the amendment that RAB members will participate in the Risk Prioritization process by providing input to the base.

**DEVELOPMENT OF RAB SOP AND MISSION STATEMENT**

Senator J. Brown conducted the second portion of the agenda and asked members to review the Standard Operating Procedures and Membership Policies for any recommended revisions.

Ms. C. Taitano asked whether provisions were made for alternates since she represented Soroptimist International of the Marianas.

Senator J. Brown commented that no provisions were made for alternates.

Mr. F. Castro recommended that provisions be made for alternates for members representing such entities as the Guam Environmental Protection Agency or the U.S. Environmental Protection Agency. However, Mr. F. Castro also expressed that it may be improper for community members to have alternates. He explained that doing so would allow members to adopt a lackadaisical attitude with their attendance.

Senator J. Brown reiterated that organizations should have alternates. However she went on to explain that individual representatives represent themselves and thus designating an alternate is inappropriate. However, to ensure consistency in information being passed, Senator J. Brown asked members who represented organizations to submit the names of alternates.

Mr. F. Castro asked that item A of "Membership Policies" in the meeting minutes be amended to read "Members who fail to attend two consecutive meetings will be subject to removal by the board" as opposed to "Members who fail to attend two consecutive meetings, if not off-island, will be removed by the board." Mr. Castro went on to explain that there may be justifiable reasons for members missing two consecutive meetings without necessarily having to leave the island.

Senator J. Brown asked the board members if there were any objections to the proposed change. No board member voiced any objection.

Senator J. Brown continued and asked board members whether the previous plan to meet every third Thursday of each month is still acceptable. Board member Mr. J. Flores suggested that the plan to meet monthly be implemented on a trial basis. He explained that meetings may be held quarterly or maybe even twice a month depending on the status of IRP activities. Senator J. Brown suggested the monthly meetings continue for about six months and then have board members re-evaluate meeting frequency needs. Col. R. Saunders suggested that with respect to meeting frequency public interest should be factored-in since the main purpose of the RAB is to pass on information to the community.

J. Duwel questioned whether all interested community members are required to seek approval by the board to participate in the RAB. Senator J. Brown responded that as soon as a vacancy is available the vacancy will be filled by applicants.

Senator J. Brown expressed the importance of continuity in the selection process and reiterated the problems which could arise from filling membership vacancies with individuals who have not followed the meetings and have to be re-educated about the program and ongoing activities. Senator J. Brown asked the board how they felt about limiting RAB membership to individuals who have already signed up and filling vacancies as members fulfill the required 1 year service.

Ms. J. Poland commented that the existing board appears to already have a diverse group of interests represented and that as other interests are identified then membership should be considered accordingly.

Senator J. Brown emphasized that the current mission statement being discussed can be amended in future meetings and that the rules are not carved in stone. Col. R. Saunders, Jr., reiterated that the intent of the mission statement is to provide for general guidelines.

Col. R. Saunders mentioned that the current membership number (21) should be included in the mission statement.

Mr. M. Carey expressed concern over membership length of service. Mr. M. Carey explained that since the mission statement asks for a one-year length of service from each RAB member, no one will be left to assist in the selection process for new members once they fulfill their one year term. Senator J. Brown asked Mr. M. Carey for his suggestion. Mr. M. Carey suggested that no term limits be imposed.

Mr. J. Flores asked where the existing Mission Statement came from. Senator J. Brown reiterated that the Mission Statement is just a proposal for ground rules and that each RAB member may assist in modifying it.

Mayor E. Artero suggested that for the sake of continuity, a minimum of a two year term be imposed for existing members. He also suggested that two consecutive terms not be exceeded. Col R. Saunders, Jr. asked board members to consider that for continuity's sake it's a good idea to have members serve long term limits, however he adds that there may be other members of the community who may want to serve and not be given the opportunity since there are no openings. Additionally, Col R. Saunders, Jr. explained that if the turnover is too high the board loses its effectiveness as a group because of the amount of education required in the process. He asked that board members find a happy medium.

Col R. Saunders, Jr., recommended that it be included in the Mission Statement that with a two thirds majority the Mission Statement may be amended.

Mr. F. Castro recommended that with respect to membership and co-chair length of service, the following language be adopted: "The community co-chair should be selected by the community to serve a one year term not to exceed two consecutive terms. Members of the RAB are to serve a two year term not to exceed two consecutive terms."

All RAB members voted in favor of the motion.

Mr. J. Flores expressed concern over the one minute time limitation for members of the public who wish to comment during the public participation segment of the meeting. Senator J. Brown explained that the time-limit was imposed to prevent one person from dominating the meetings but agreed that one minute is rather severe and should be expanded from one to two minutes.

Mr. M. Carey commented the key term in the Mission Statement was the word "may" and that the time limit may be imposed depending on the number of people who sign up to speak for the public comment segment of the meeting.

Mr. J. Jenson suggested that a minimum of two minutes, and then with time permitting, a maximum limit be imposed based on the number of people signed up to speak.

Col. R. Saunders, Jr. suggested a simple revision be made from one minute to two minutes for individuals who wish to speak and the time limit be adjusted depending on the number of people wishing to speak in the meeting. This he explains gives members the option to extend the time limits should there be less participants. He added that it may be difficult to develop and express a thought in three minutes especially with complex IRP topics.

Mr. F. Castro seconded Col R. Saunders, Jr's motion. No objections were expressed from the board members.

Mr. F. Castro alluded to Section V - "F" of the Mission Statement and asked that the portion which reads: "... Members are responsible for accurately representing the position of their constituency," be amended to read: "...Members are responsible for accurately representing the concerns of their constituency."

Mr. F. Castro made a motion to de-list Senator M. Charfauros and H. Cruz from the RAB membership list since both members failed to show for two consecutive meetings. Senator J. Brown asked board members if allowances should be made for the two members to respond why they have not been present, and if either party fails to respond, the committee can then address their termination from the board.

Col R. Saunders, Jr., recommended that board members wait before dropping both members from the member list until the Mission Statement is approved and provided to both Senator M. Charfauros and Mr. H. Cruz. Col. R. Saunders, Jr., suggested that the board inform the absent board members of the rules first.

The board agreed that Col. R. Saunders, Jr.'s, recommendation to wait is fair.

#### **DETERMINATION OF ADMINISTRATIVE RESPONSIBILITIES**

Col. R. Saunders, Jr., asked if everyone agreed with the initial plan to rotate meeting places amongst the village community centers (Yigo, Dededo, Mangilao). He also mentioned that from time to time meetings can be held at Andersen Air Force Base for special presentations since some of the base facilities have equipment that may enhance the presentations.

Meeting minutes will be drafted by AAFB and coordinated with the community co-chair, according to Col. R. Saunders, Jr. Meeting minutes will be synopsisized to cover the main points. Col. R. Saunders, Jr., continued to explain that as an addendum to the meeting minutes, community concerns will be recorded to ensure action items are addressed. Senator J. Brown volunteered to have her office alternate drafting the minutes. AFB will still finalize and distribute them.

With respect to RAB documents, Col. R. Saunders explained that two IRP information repositories were in existence - one at the Flores M. Nieves Agana Library and the other at the Robert F. Kennedy Library at the University of Guam. Members of the RAB he explained will be provided with executive summaries so they can determine whether they need to conduct further research at the libraries or further some of the discussions in the RAB meetings. Some of the documents are quite voluminous, he said. He explained that the goal is to have open access to the documents and at the same time maintain reasonable reproduction costs.

Mr. J. Flores asked that test results which reveal potential danger to human health and environment and requiring immediate removal action be provided in their entirety to RAB members as opposed to being synopsisized. Mr. J. Flores explained that individual community members will at times present test results to RAB members and make allegations that he as a RAB member cannot respond to since particulars were not provided to him. Mr. J. Flores asked that more awareness of IRP activities and test results be provided to RAB members so members may effectively do their jobs in providing accurate information to the public.

Ms. J. Poland explained results of tests that do not meet Federal Standards will be provided to members.

Col. R. Saunders, Jr., explained that Andersen Air Force Base is above board when it comes to meeting regulations and that immediate action is taken when necessary with respect to environmental issues and issues pertaining to the Guam Environmental Protection Agency.

Mr. J. Flores expressed his appreciation responding that he does not want to give the public the impression that the board is merely a "rubberstamp" of the Air Force's IRP.

decisions. Mr. J. Flores went on to explain that as representatives for community segments each RAB member should be made aware of any problems which may arise in the IRP process.

Col. R. Saunders, Jr. agreed with Mr. J. Flores and reiterated that the Air Force and the local community shares the same environment and shares the same concerns. Col R. Saunders explained that it is the Air Force's goal to keep community members in the loop when it comes to the restoration program since tax dollars are being spent to ensure the program progresses.

With regards to mailings, Ms. J. Duwel says that she is very conscious about the use of excessive paper. She explained that RAB members should make it a point to bring copies of mailed documents to the meetings to avoid wasting paper.

Col. R. Saunders, Jr., asked for a show of hands from members who have E-Mail capability. Not many hands were raised. Col. R. Saunders thought it may be a good paper-saving method to communicate and send documentation through E-Mail.

Meeting notices will be publicized through the media Col R. Saunders, Jr., explained. Press releases were sent to the media on island to announce the RAB meeting.

Management of the mailing list will be performed by Andersen Air Force Base Col R. Saunders, Jr., said. Updates should be sent to the Environmental Flight.

#### **TRAINING FOR RAB MEMBERS**

Ms. M. Miclat explained that an educational workshop is currently being planned for RAB members. The workshop will cover the IRP process and the roles of RAB members.

Mr. F. Castro recommended that the base develop a simulation of an emergency action and a one hour exercise to provide RAB members of what transpires in an emergency removal action.

Ms. J. Poland explained that there are certain training programs that the IRP cannot accomplish on its own without using the Compliance Section of Environmental Flight. J. Poland instead suggested a discussion on the different types of removal actions.

Senator J. Brown commented that the intent was not so much as to go through an entire emergency response but rather have a case study of one of the existing sites to portray the procedures followed to determine how potential problems will be addressed.

Ms. J. Duwel also suggested that training sessions include an elaboration of where funding sources for the program are obtained. Senator J. Brown also thought it may be a good idea to include information on the Federal Facility Agreement. Mr. J. Flores recommended that the training sessions be videotaped for future members.



J. Poland interjected and said that she keeps hearing more and more suggestions and that what was being asked for will take more than an hour and a half to accomplish.

Col. R. Saunders, Jr. suggested breaking the workshop sessions to include information that the RAB members were requesting. For training sessions which will require presentation equipment, Col R. Saunders, Jr. recommended they be held at the base.

Ms. J. Poland said that in the next meeting she can take a few minutes to provide background information about funding sources and how the FFA came to be. She further explained that as future meetings are held, discussions will assist in educating RAB members of the program process.

Ms. R. Limtiaco said that in the IRP brochure that was disseminated, all the information about the FFA is already explained as well as other details that RAB members may find helpful.

Ms. J. Poland responded that elaboration and examples make the information easier to understand.

Mr. F. Castro commented that in the next meeting, it may not be necessary to review the changes in the Mission Statement and Operating Procedures since the board had already discussed them. Senator J. Brown agreed.

#### PUBLIC COMMENT

Col. R. Saunders, Jr., opened the meeting for public comment and discussion. No community member wished to comment.

#### PROPOSED AGENDA FOR NEXT MEETING

The meeting continued to discussions of the next meeting agenda. Mr. D. Cruz proposed that the removal process be added to the next meeting agenda. Col. R. Saunders, Jr., recapped the proposed agenda for the next RAB meeting which includes discussions on the FFA and Removal Actions. Ms. J. Poland told Mr. D. Cruz that if he had anything specific he wished addressed that he may call her office at 366-2556.

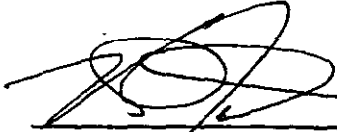
Ms. J. Poland asked who of the RAB members had IRP videos. Mayor E. Artero, John Jensen, Jerry Flores and Senator Brown responded that they had copies of the IRP videos. Ms. J. Poland said that RAB members who did not have the IRP videos will be provided with copies. To orient new RAB members about the IR Program, it was decided the IRP video will be shown at the next meeting.

Senator J. Brown recommended that the RAB design its own stationery. Senator J. Brown explained that if the board wanted to project its own identity without seemingly falling into the base umbrella, that the board establish its own stationery. The stationery will be used for future public outreach efforts, she explained.

The location and the date for the next meeting was tentatively set for 20 April 1995 (earthweek) at the Yigo Lady of Lourdes Church. Members will be given the details.

The meeting adjourned at 8:20 p.m.

APPROVED/DISAPPROVED



For

COLONEL, RALPH S. "SCOTT" SAUNDERS, JR., USAF  
Installation Co-Chair  
Restoration Advisory Board

10/23/95

Date



SENATOR JOANNE SALAS BROWN  
Community Co-Chair  
Restoration Advisory Board

10/19/95

Date

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